

AOTC Policy Sheet

BYLAWS Article II Section 2 Dues

Dues are payable on or before the 1st day of July of each year, if your dues are not paid by the September meeting then you will have to rejoin the club. Applicants approved for membership after March 31 of any year will not owe additional dues on July 1 of the same year.

Section 3 Election to Membership

Application for membership must be made in person at a club meeting. Classes will be full price until the person or family is voted into the club. Members/applicants must take at least one class at the non-member rate (in the current or previous session) before the reduced rate takes effect.

Proof of rabies vaccination is required at registration for all dogs, including those of members.

Bitches in season will not be allowed in beginner classes. If the female comes in heat before the last week of classes, she will be excused and will be given the next class session for free. Bitches in season may be allowed in advanced classes at the discretion of the instructor but must wear protective panties.

The instructor in any class may excuse any handler who abuses his/her dog, any dog that the handler cannot control or a dog that shows aggression. It shall be the coordinator's responsibility to determine if any of the above restrictions have been violated. If a dog is asked to leave a class, the class fee will be refunded.

If a handler decides to drop out of a class for their own reasons, the class fee will not be refunded except in extreme circumstances.

Teachers will receive AOTC teacher certificate for each class that they teach that can be used for a free class or they may use it towards AOTC membership, trials, or seminars at $\frac{1}{2}$ the value of the certificate. The teacher assistants will receive an AOTC assistance teacher certificate for each class they help with that can be used for one free class or they may use it towards AOTC membership, trials, or seminars at $\frac{1}{4}$ of the value of the certificate. These certificates for a free class may be transferred only to a family member.

Obedience and agility directors will work alongside the President to utilize the building and the field in the best way possible to organize classes and events beneficial and of interest to members of the club, to support the club's future existence and to inspire membership and involvement.

Private lessons for personal gain of any kind, whether at AOTC's training field or building are grounds for revocation of membership. This also includes lessons under the guise of practice and self-promotion or promoting for someone else during AOTC classes or meetings that conflicts with AOTC's financial interest and AKC's club regulations.

It is the responsibility of the teacher to make sure all equipment used during class is put away. Likewise, it is the responsibility of a club member using equipment for training to put it away before leaving the facility. Club equipment is not to be removed from the training areas except for a club function, such as an outdoor class or a remote match or trial.

Observe all signs in the training areas. Dogs should be free from parasites, ticks, & fleas. Be considerate and pick up after your dog. Do not leave treats/food in the training areas.

For safety reasons, only dogs and owners who have completed the beginner's agility program may practice unsupervised at the agility training field. Also, the club must have a signed liability waiver on file for everyone using club facilities and equipment.

Draft minutes of the club and board meeting will be posted to the club's current platform of choice prior to the meeting in the following month.